Flowchart for reporting COVID-19 cases at the University of Göttingen (not UMG) for those who are studying or teaching

Person with infection

Within the institution concerned:
• Report positive result voluntarily to Dean of Studies/Professorship
• Identify all University contacts from the last two days in liaison with GA
• Please follow the advice of the GA

Reporting to other institutions:
• KSL (without personal contact data): cv-info@uni-goettingen.de
• If staff are involved, see also the relevant flowchart for staff
• Only if required: Head of Safety Section (without personal contact data): email Udo Hoffmann or tel: 24127

List of contacts:
• Lectures: Mr Remmers, Mr Ippensen (data from DarfIchRein app)
• Exams: Mr Radenbach, Mrs Stroth (data from FlexNow)
• Handwritten paper lists: via the relevant Dean of Studies’ Office

Responsible GA

Within the institution concerned:
• Clarify detailed information for GA on request or in preparation for internal assessment of KPI/KPII (e.g., duration of face-to-face contact, exposure in the room, distance from people, face masks). See also RKI sites (in German): RKI contact tracing and NDS Measures after contact with virus
• Send close contacts (usually KPI) to work from home if required (see also Guidelines (quarantine, symptoms, childcare))
• If necessary, provide info to all other people affected, usually KPIIs (in German): Coronavirus: Informationen A-Z, unter "Kontaktdatenerfassung"

Safety/Environment Section

• Coordination of the overall process
• If required, support and advice to Professorships/Deans of Studies
• If required, communication with the GA

Professorship/Dean of Studies

KSL

Coordinating service for category II contacts for CAMPUS-COVID-SCREEN

Key
• GA = Gesundheitsamt (public health department)
• KSL = Krisenstabsleitung (leadership of the crisis management team)
• KPI = category I contact, higher risk of infection
• KPII = category II contact, lower risk of infection
• SL = Student and Academic Services
• RKI = Robert Koch Institute
• NDS = Lower Saxony/Niedersachsen

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English version provided for informational purposes. If the versions allow different interpretations, the German version should be followed